

Student Services Directory

ACADEMIC RESOURCE CENTER

TSC 305/797-1128

CAMPUS JUDICIAL OFFICE

TSC 220/797-1754

CAMPUS RECREATION AND INTRAMURAL SPORTS

HPER 126/797-7529

CAREER SERVICES

Career Exploration Resource Center
UI 101/797-1138

Cooperative Education -- Internships
UI 102G/797-7777

Graduate and Alumni Employment
UI 102/797-7777

Testing Services
UI 115/797-1004

CHILDREN'S HOUSE

862 E 900 N/797-3657

COUNSELING CENTER

TSC 306/797-1012

DINING SERVICES

TSC 232/797-1707

DISABILITY RESOURCE CENTER

UI 101/797-2444

HOUSING AND RESIDENCE LIFE

Lundstrom Student Center/797-3113

MULTICULTURAL STUDENT SERVICES

TSC 309/797-1733

OUTDOOR RECREATION CENTER

1050 N 950 E/797-3264

RETENTION AND FIRST-YEAR EXPERIENCE OFFICE

TSC 314/797-1132

STUDENT HEALTH SERVICES

SH&WC 102/797-1660

STUDENT INVOLVEMENT AND LEADERSHIP CENTER

TSC 326/797-2912

STUDENT SUPPORT SERVICES

UI 103/797-3372

STUDENT WELLNESS CENTER

SH&WC 119/797-1010

USU CARD OFFICE/ CUSTOMER SERVICE CENTER

TSC 212/797-3852

THE UTAH STATESMAN

TSC 105/797-6397

WOMEN'S CENTER AND REENTRY STUDENT CENTER

TSC 315/797-1728

Enrollment Management Directory

ADMISSIONS

Admissions and Recruitment
TSC 102/797-1129

Residency
TSC 102/797-8144

FINANCIAL AID/SCHOLARSHIPS/ STUDENT EMPLOYMENT

TSC 106/797-0173

OFFICE OF INTERNATIONAL STUDENTS AND SCHOLARS

TSC 313/797-1124

REGISTRAR'S OFFICE

Enrollment Verification
TSC 246/797-1102

Fee Payment
TSC 246/797-1098

Graduation/Records
TSC 246/797-1098

Registration
TSC 246/797-1098

Transcript Ordering
TSC 246/797-1118

Veterans Services
TSC 246/797-1102

Academic Advising Directory

OFFICE OF UNIVERSITY ADVISING

TSC 304/797-3373

AGRICULTURE

AGSC 216/797-2215

BUSINESS

BUS 309/797-2272

EDUCATION AND HUMAN SERVICES

See individual department offices.

ENGINEERING

ENGR 314A/797-2705

GENERAL STUDIES

TSC 304/797-3373

HUMANITIES, ARTS, AND

SOCIAL SCIENCES

TSC 302/797-3883

NATURAL RESOURCES

NR 120/797-2448

SCIENCE

ESLC 245/797-2478

UNDECLARED MAJORS

TSC 304/797-3373

What is Advising?

Academic advising is a relationship in which an advisor helps you select, plan, and complete your academic goals in a friendly and helpful atmosphere. You will want to work closely with your advisor to plan your program of study, so that you will take courses in their proper sequence to meet the graduation requirements for your degree program.

How should I make an appointment with my advisor?

Become familiar with your advisor's office hours/schedule. Whenever possible, call to make an appointment rather than dropping in without one.

If it is necessary to drop in without an appointment, try to come at a time when your advisor is on duty, avoid the busiest time of the day (10 a.m. - 2 p.m.), and allow plenty of time in case you have to wait.

Because the first and last two weeks of each semester are the busiest for your advisor, schedule longer conferences (to discuss issues such as possible majors and careers) during the middle part of the semester.

What should I do if I don't have an advisor?

An advisor's name is printed on your registration billing statement each semester. A list of advisors is available at:

<http://www.usu.edu/advising/advisors/>

If you wish to change advisors, contact your department, your college academic service center, or the Office of University Advising for assistance.

How can I make the best use of my advisor?

An advisor can be helpful only if you take the initiative to use his/her skills. Here are some of the things you should do:

- Keep current on academic policies, procedures, and requirements by reviewing the current General Catalog, Schedule of Classes, and major requirement sheets.
- Take the initiative to contact your advisor during office hours. It may take more than one attempt before you connect. Schedule appointments ahead of time.
- Prepare a list of questions or concerns before each meeting with your advisor. Have a tentative written schedule prepared.
- Ask questions! If you don't understand a policy or procedure, ask questions until you do understand.
- Make decisions. Your advisor will present you with options, but you must make the decisions for your future.
- Know the academic calendar (in this publication and posted around campus). Don't miss deadlines. Know when to register and drop classes. Set up appointments with your advisor well in advance of these deadlines.

What should I do if I just don't know what to choose as my major?

Visit the Career Exploration Resource Center in University Inn 101: Learn about the career development process, take tests, or talk with a career counselor.

Register for PSY 1220, "Career and Life Planning"

Look at your past and envision your future to identify key interests, activities, accomplishments, and values.

Review career opportunities, related academic major requirement sheets, and your own skills and abilities.